

Central State University
Center for International Education
Faculty-Led Program
Acknowledgement of Terms

On _____, I, _____, acknowledge that I was informed about the expenses related to the _____ Faculty-Led Program. I confirm that I am participating in this Program and will allow a travel agency to make flight arrangements on my behalf and will be informed of the flight costs prior to booking the flight. I agree to pay Central State University all fees associated with flight costs by the stated deadline of _____. If I opt to book my own flight and not use the travel agency, I acknowledge that I am responsible for paying the set amount on my own and will notify CGE staff of my plan.

Additionally, I will pay Central State University the program fees associated with the Program by the stated deadline of _____.

I acknowledge that if I decide to withdraw from this Program, I have to submit a written statement to CGE staff 60 days from the departure date—in doing so I forfeit the non-refundable deposit and any program fees that have been spent thus far on my behalf. If I decide to withdraw from this Program 0-59 days from departure, I have to submit a written statement to CGE staff and acknowledge that I forfeit the non-refundable deposit and the entire program fee.

Please note: Central State University and the Center for International Education reserve the rights to adjust the program cost up to 10% in the event that prices abroad increase. All confirmed participants will be notified in a timely manner.

Student name: _____

Signature: _____

Date: _____