

Central State University
SOCIAL WORK PROGRAM
APPLICATION FOR ADMISSION

The Bachelor of Social Work Program at Central State University operates in compliance with the Council on Social Work Education Standards to the degree supported by the University. In compliance with the CSWE Curriculum Policy, Central State University Social Work Program does not grant credit for life experience and/or previous work experience. Social work students must apply for admission to the Social Work Program. This is in addition to declaring social work as his/her major.

Students must complete required courses as stated on page 3 of this application

Name: _____
Last: _____ First: _____ M.I. _____

Student I.D. Number _____ Birth date: _____ Birthplace: _____

Local Address: House or Apt. Number and Street Name: _____

City, _____ State _____ Zip Code _____

Local Phone #: _____ Cell Phone #: _____ Work Phone #: _____

E-Mail Address: _____
Professional E-mail Address _____

Ethnic Background and Racial Origin (Please check):

African American/Black (not Hispanic/Latino in origin) Asian or Pacifica Islander

Hispanic/Latino Mexican American Native American (American Indian or Alaskan Native)

Puerto Rican White/Caucasian (not Hispanic/Latino in origin) Other (Please Specify)

Emergency phone number where you can be reached: _____

Emergency contact person: _____
Name Phone Number

Anticipated Date of Graduation: _____ Current Cumulative GPA _____

I discussed formal admission to the CSU Social Work Program or attended an orientation to the Social Work Program with (faculty member's name) _____

By applying for formal admission to the CSU BSW program, you are confirming that you have read and agree to abide by The CSU Code of Conduct for Students, BSW Program Policies, and the NASW Code of Ethics available at <http://www.socialworkers.org/pubs/code/default.asp>. Also, application for admission to the BSW program indicates that you understand that failure to adhere to academic and professional standards can result in disciplinary action which could include, but is not limited, to receiving failing grades, dismissal from the Social Work Program, denial of formal entry into the BSW program and/or field education, or referral for disciplinary action to the Dean of Students.

ACADEMIC DISHONESTY POLICY

It is the philosophy of the Program that academic dishonesty is a completely unacceptable mode of conduct and will not be tolerated in any form. All persons involved in academic dishonesty will be disciplined in accordance with Program and/or University regulations and procedures. Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, and submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

HONOR CODE STATEMENT

To obtain a Bachelor of Social Work degree, CSU policies on academic dishonesty are important to the Social Work Program. Social work, like other professions, is based on ethics and values. A key professional value identified by the Code of Ethics of the National Association of Social Workers (NASW), is integrity. Synonyms for integrity are honor, honesty, truthfulness, veracity, reliability and uprightness. The Social Work Program supports a student Honor Code. The student Honor Code acknowledges that when a student is unethical it hurts the identified students, and other students as well. As a group, social workers are responsible for monitoring the professional conduct of their peers.

The Honor Code is the mechanism by which CSU social work students protect the integrity of the group. When a person turns a blind eye to unethical behavior, it weakens our profession and puts future clients at risk. Integrity is important to social workers because we encounter people when they are most vulnerable. Also, our input as professionals can change the course of people's lives. Based on our verbal or written opinions people can be labeled as having emotional issues, convicted of breaking laws, have their children removed from the home, be committed for observation for psychiatric problems, and so forth. It is important that social workers are competent to assess a person, be diligent about producing accurate documentation, and respectful of even their most vulnerable or difficult clients. In response to CSU policies on academic dishonesty, all suspected cases of academic dishonesty will be addressed by the Social Work Program and referred to the Office of the Dean of Students. The Office can impose various sanctions including suspension or dismissal.

The Social Work Program may impose sanctions for academic dishonesty and may impose sanctions for failure to comply with the NASW Code of Ethics, including dismissal from the Social Work Program, or denial of entry into the program and/or field practicum. If you suspect unethical behavior such as academic dishonesty, please report it to your professor. Your professor will take action as outlined in the Social Work Program's Student Manual and/or of the Central State University Student Handbook.

INFORMATION ABOUT CRIMINAL BACKGROUND CHECKS AND DRUG SCREENING

The program does not require a criminal background check or drug screening for admission into the program. Please be advised that some agencies which the Program uses for practicum may require students to get a criminal background check or to take drug screenings or other medical tests. Additionally, organizations that employ social workers may require criminal background checks as part of the process of applying for jobs.

Adapted from University of Texas Student Manual

General Requirements

To be admitted into the Social Work Program at Central State University, each candidate needs:

1. To be a student in good standing at Central State University as defined in the current University Catalog.
2. To complete a minimum of 3 semester hours of college credits with an overall 2.50 or above GPA.
3. To complete designated prerequisite course work.
4. To complete and submit to the Social Work Program an Application for Admission along with a current academic advising plan developed in consultation with his or her faculty advisor.
5. To receive a positive recommendation from a social work teaching faculty member.
6. To complete an admission’s interview with the Social Work Program Director or designee.

The following REQUIRED courses are to be completed and passed with a “C” or better letter grade before being granted permission to apply to The Social Work Program.

<u>COURSES</u>	<u>GRADE RECEIVED</u>
SWK 1100	_____
SWK 2200	_____
ENG 1100	_____
ENG 1102	_____
MTH 1750	_____
FYS 1101 (First Year Seminar)	_____
(May not be required if transfer student with certain number of hours)	

Total number of credit hours completed _____ GPA _____

Transfer Credits

Credits may be awarded for traditional course work that has been successfully completed at institutions of higher learning as indicated by Central State University and The Board of Regents.

Qualifications that must be met in order for traditional course work credits to be transferred are listed below:

1. Transfer Credit is not given for courses in which the lowest passing grad (D) or a failing grade was received.
2. While courses successfully completed and evaluated on a non-traditional grading systems (e.g., pass or fail) are acceptable for transfer, some college departments at Central State University may not accept such credits as fulfillment of necessary graduation requirements.
3. Credit granted for “life experience” by an institution previously attended cannot be transferred.
4. Grades and honor points earned at other colleges and universities are considered for admission, but are not included in the final computation of the student’s cumulative GPA (grade point average). A student must complete at least 24 of their last 30 semester hours in residence at Central State University.

College/University Transfer: Yes ___ No ___ Earned Hours: ___
Previous major _____

Paid Employment (Most Recent First)

Student's Name: _____

Employer Information:

Agency Name

Address

City,

State

Zip Code

Dates Employed: _____

Duties/Responsibilities:

Employer Information:

Agency Name

Address

City,

State

Zip Code

Dates Employed: _____

Duties/Responsibilities:

Employer Information:

Agency Name

Address

City,

State

Zip Code

Dates Employed: _____

Duties/Responsibilities:

Volunteer experiences in social work or human services work

Agency/Organization: _____

Dates: _____

Duties/Activities: _____

Agency/Organization: _____

Dates: _____

Duties/Activities: _____

Agency/Organization: _____

Dates: _____

Duties/Activities: _____

Agency/Organization: _____

Dates: _____

Duties/Activities: _____

Agency/Organization: _____

Dates: _____

Duties/Activities: _____

Other experiences you consider of value as background for social work practice (travel, church, and other key interests)

1. _____

2. _____

3. _____

Student's Personal Statement of Interest in Social Work Practice:

As a part of your application for admission to the Social Work Program at Central State University, you are asked to respond to the areas listed below. Responses should be typewritten and double-spaced. Please include your response with your application. Responses will be used as a method to assess:

- Basic writing skills
- Admission to the Social Work Program.

1. Discuss the major reasons for your interest in the social work profession.
2. Discuss particular aspects or fields of social work that interest you the most. Include in your discussion your thoughts on what you have to offer this field.
3. Describe any experiences that you have had while working with people in which you used a skill that you deemed to be related to the social work profession.
4. What experiences have you had that made you feel that you could effectively provide services to individuals from diverse populations?

LETTER OF RECOMMENDATION

Reference concerning:

(Name of Applicant)

How long have you known the applicant?

(Years)

(Months)

What is your current or past relationship to the applicant?

- Employer/Supervisor Volunteer Coordinator Project Coordinator
- Professor/Teacher Academic Advisor Co-worker
- Other

Compared to other students, volunteers, or employees, how would you rate this applicant's qualities in the following areas?

Please indicate the degree to which you recommend admission of:

_____ to Central State University's Social Work Program.

(Student's Name)

Highly Recommend **Recommend** **Do Not Recommend**

Comments:

Signature _____ Date _____
Name and title

(Please print name and title)

Organization: _____

Additional Comments:

I _____ certify that the information provided is accurate.
(Please print)

Signature: _____ Date: _____

Application Deadline for submission:

April 15th of Spring Semester for Fall Admittance
or
November 15th of Fall Semester for Spring Admittance

Return the application, including all the items listed above to:

Department of Social and Behavioral Sciences
The Social Work Program
Central State University
P.O. Box 1004 Brush Row Road
Wilberforce, Ohio 45384

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE SOCIAL WORK PROGRAM: (937) 376-6252 OFFICE

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