Appendix 1 to Annex A (Incentive Guidance) to RMID FY20 Mission, Marketing, Recruiting, and Incentive Guidance

Campus Based CBEF Login Instructions

Step 1: Confirm whether or not Cadet has a Go Army Account

A. If Cadet DOES NOT have a User ID and Password for GoArmy.com, go to Step 2
B. If Cadet DOES have a User ID but FORGOT Password for GoArmy.com, go to Step 3
C. If Cadet DOES have a User ID and Password for GoArmy.com, go to step 4

Step 2: Create GoArmy.com Account

A. Go to https://my.goarmy.com/accounts/register/user_agreement.jsp
B. Read Privacy & security Notice, Click "Accept" then "Continue"
C. Create an Account and Register your information: Enter all required information and click "Continue".

![Create an Account](image)

D. Notification that you will receive an email verification.
E. An email confirmation will arrive to your email inbox. Click on the link contained in your email.

Self Register <never@gaarmy.com>

To me:

Dear GaArmy com Member,

You have received this message because either you or someone else using this email address has registered to become a member or forgot their password at our website.

You must verify your email address by visiting the link below.

https://my.gaarmy.com/accounts/register/VerifyUserAction?email=unskoldmedana%40gmail.com&confirmationCode=E5WRU75bG6bobwXEF

F. Continue to step 4B.

Step 3: Retrieve Password

A. Go to URL https://my.gaarmy.com/accounts/register/login.jsp and click on Forgot Your Password?
B. Enter email address you originally registered with and click “Continue”.

Note: This email is sent to the account provided during initial Go Army.com account set-up.
Appendix 1 to Annex A (Incentive Guidance) to RMID FY20 Mission, Marketing, Recruiting, and Incentive Guidance

Create an Account

EMAIL CONFIRMATION

A message has been sent to the email address you provided. This message contains a link, clicking that link will take you to the next step in the registration process.

Please note that some email programs might identify the message as "Spam". "Bulk" or "Junk" mail. If you do not receive the registration email within five or ten minutes of clicking the "Continue" button on the previous screen, please check your email program's "Junk" or "Spam" mail folder.

C. An email confirmation will arrive to your email inbox. Click on the link contained in your email.

Self Registration Confirmation

Self Registrar: <name@youremail.com>

Dear [Member Name],

You have received this message because either you or someone else using this email address has registered to become a member or forgot their password at our website:


Please keep the following things in mind:
** You need to enter the ENTIRE URL into your web browser (try to copy & paste).
** Upon verifying your email address, you will be asked to log in.

Thank you for visiting Gain.com.
Appendix 1 to Annex A (Incentive Guidance) to RMID FY20 Mission, Marketing, Recruiting, and Incentive Guidance

D. Create new Password as required and click “Finish”.

Create an Account

SET PASSWORD

Please take a moment to choose a password, and type it into the space provided. When you are done, simply click the finish button.

Passwords must be between 8 and 15 characters and must contain at least one lowercase letter, one uppercase letter, and one non-alpha character.

Password:
Re-Type Password:

* Finish *

Step 4: Log into CBEF

A. Go to CBEF URL https://cbef.usarmyrotc.com/dana-na/auth/url_54/welcome.cgi
B. Enter GoArmy.com username and Password (email and GoArmy password) and click “Sign In”.

Welcome to
Campus Based Cadet Background Experience Form (CB-CBEF) Production

Username
Password

Sign In
C. Click “Accept” for DOD Warning Message

Step 5: Identity Verification Step 1 - Follow instructions on screen and click “Next”.

Welcome to CBEF, First!

Identity Verification

Please enter the last four digits of your Social Security Number and the Zip Code of your Home or Previous Address on C2RAW if this does not have your C2RAW.
Appendix 1 to Annex A (Incentive Guidance) to RMID FY20 Mission, Marketing, Recruiting, and Incentive Guidance

Step 6: Identity Verification Step 2 - Follow instructions on screen and click "Next".

Step 7: Identity Verification Step 3 - Identity Verified

A: You have been verified! Click "Continue" to be sent to your dashboard where you can begin the CBEF survey. Continue until complete.