



Memorandum of Understanding between Central State University and Wright State University

1. Purpose

The purpose of this agreement is to facilitate cooperation between Central State University (“CSU”) and Wright State University (“WSU”) in three areas: 1) the development and operation of combined degree curricular programs designed to lead to the awarding of a Bachelor’s degree from CSU and a Master’s degree from WSU at the end of a coordinated curriculum; 2) the development and operation of joint graduate programs designed to lead to the awarding of a Master’s degree from both institutions; and 3) the pursuit of grants and other outside funding for these and other projects of mutual interest and benefit. This document is intended to provide a framework for future collaboration and partnership in these areas, but does not in itself establish any new programs. All future programs developed under this partnership will satisfy the requirements of the Ohio Board of Regents and the Higher Learning Commission of the North Central Association.

A combined degree program is a program in which students take most of their undergraduate credits at CSU, take graduate credits at or through WSU in their senior year that count towards both undergraduate and graduate requirements, and complete their graduate education at WSU, leading to the award of both a Bachelor’s degree from CSU and a Master’s degree from WSU.

A joint graduate degree program is a program in which students take courses provided by the faculty of both CSU and WSU, the precise balance of courses to be determined in the specific program proposal. Students successfully completing the program will be awarded a joint Master’s degree from both institutions.

2. Combined Degree Program Development Guidelines

A. Recognition of Credit

Each university agrees to recognize, in a manner consistent with its present practice, the coursework of the other for purposes of full transfer credit towards its own degree programs, in accordance with criteria agreed upon by the faculty and academic units involved in combined-degree programs. Such criteria shall spell out each university’s courses or classes of courses which will be accepted by the other university to satisfy their respective requirements at the undergraduate and/or graduate levels, and what processes shall be used by each university to determine those criteria in the future. Each institution retains final say on which credits will be accepted towards its own degree, and on the regulations and requirements governing such credits. As a general rule, it is understood that credits taken at the undergraduate level count only towards undergraduate degrees, while courses taken at the graduate level can count towards graduate degrees, undergraduate degrees, or both.

B. Coordination of Curriculum

Specific combined programs will be developed and agreed upon by the faculty in the relevant academic units at each university, and approved by the relevant academic curricular process of each university, including the provost at each institution.

C. Admission Requirements for Combined Degree Programs

To be admitted into the combined-degree program, students must have reached senior status at CSU and achieved a cumulative GPA of 3.0 or better. Students must also meet any other relevant admissions criteria, either institutional or program-specific, of both CSU and WSU. Students meeting these criteria will be admitted by the WSU Graduate School provisionally, pending WSU's receipt of the final degree-granting transcript from CSU.

Students who do not meet the criteria specified here or in the agreements spelling out the specific combined-degree program may still apply to WSU graduate programs for regular admission, but may not do so in the context of combined-degree programs.

D. Tuition and Fees for Combined Degree Programs

While enrolled at either university in a combined degree program, students will pay the applicable tuition and fees of the respective university. Students enrolled in classes at CSU will pay standard undergraduate tuition to CSU, while students enrolled in classes at WSU will pay standard graduate tuition to WSU.

For purposes of financial aid, students in combined-degree programs become graduate students upon enrolling as WSU graduate students in their designated programs, whether their acceptance is provisional or full.

While in residence at either campus, students will be responsible for any relevant fees at that campus, as well as being subject to that campus's rules and regulations.

E. Cross-Counting of Courses in Combined Degree Programs

Both universities agree to allow students in combined degree programs to count up to twelve (12) semester hours of graduate-level credit towards both the Bachelor's and Master's degree requirements, including credit hour requirements and other degree-specific requirements.

Cross-counted courses will be shown on transcripts from both institutions as counting towards the relevant degree requirements for both.

F. Schedules of Instruction

Course offerings within combined degree programs will follow the normal academic calendars for the home university of the instructor. Courses taught by CSU faculty will follow the CSU academic calendar, while courses taught by WSU faculty will follow the WSU academic calendar.

G. Program Requirements and Petitions

Any exception to any specific program requirement under a combined degree program must be granted in writing by designated academic authorities at both partner institutions. In cases of unresolved disagreement involving combined degree programs, each institution retains full and final authority over its own degree.

H. Student Advising for Combined Degree Programs

Students will be advised by faculty at CSU while they are undergraduate students, and by faculty at WSU upon completion of requirements for the bachelor's degree at CSU. Advisors at CSU will consult with advisors at WSU concerning students' senior year coursework as it pertains to WSU graduate program requirements.

3. Joint Graduate Degree Program Development Guidelines

A. Recognition of Credit

Each university agrees to recognize, in a manner consistent with its present practice, the coursework of the other for purposes of full transfer credit towards its own degree programs, in accordance with criteria agreed upon by the faculty and academic units involved in combined-degree programs. Such criteria shall spell out each university's courses or classes of courses which will be accepted by the other university to satisfy their respective requirements at the undergraduate and/or graduate levels, and what processes shall be used by each university to determine those criteria in the future. Each institution retains final say on which credits will be accepted towards its own degree, and on the regulations and requirements governing such credits. As a general rule, it is understood that credits taken at the undergraduate level count only towards undergraduate degrees, while courses taken at the graduate level can count towards graduate degrees, undergraduate degrees, or both.

B. Coordination of Curriculum

Specific joint graduate degree programs will be developed and agreed upon by the faculty in the relevant academic units at each university, and approved by the relevant academic curricular process of each university, including the provost at each institution.

C. Admission Requirements for Joint Graduate Degree Programs

Faculty in the relevant academic units of each university, working with the graduate admissions administration on their home campuses, will determine the admissions requirements for joint graduate degree programs under their purview. All such admissions requirements will be subject to the standing campus-wide graduate admissions requirements of both institutions, except where specific exceptions are made and approved by the relevant academic bodies.

D. Tuition and Fees for Joint Graduate Degree Programs

Regardless of their institution of original enrollment, students in joint graduate degree programs will pay tuition for each course they take to the institution that is offering that course, according to that institution's tuition schedules and policies.

E. Schedules of Instruction

Course offerings within joint graduate degree programs will follow the normal academic calendars for the home university of the instructor. Courses taught by CSU faculty will follow the CSU academic calendar, while courses taught by WSU faculty will follow the WSU academic calendar.

F. Program Requirements and Petitions

Any exception to any specific program requirement under a joint graduate degree program must be granted in writing by designated academic authorities at both partner institutions.

G. Student Advising for Joint Graduate Degree Programs

Students will be advised by faculty at their own home institution while participating in a joint graduate degree program. Advisors on each campus will consult with faculty colleagues on the other with regard to scheduling, course availability, and other issues necessary to assist students to a successful completion of the joint degree.

4. Collaborative Pursuit of Funding and Student Research Exchange

A. Funding and Grants

Both CSU and WSU agree to pursue funding, whether from grants or other sources, for the programs described herein and for other programs that may be of mutual interest and benefit. In cases where funding can be jointly applied for (e.g., grants involving consortia), both universities will designate a coordinating official to work on the joint proposal. Such proposals will be subject to the usual processes of approval on both campuses, and shall not be submitted until they have been approved by the appropriate authorities on both.

B. Student Research Exchange

Where there is mutual interest in doing so, faculty from CSU and WSU will work to create research opportunities for students from the other institution, and will share information, data, and resources consistent with such opportunities. Research projects remain under the ultimate control of the faculty who initiate them, subject to any such agreements that they may reach with colleagues at the other institution.

5. Additional Issues

A. Communications and Promotional Materials

Both CSU and WSU agree to cooperate in communicating with each other and with their common and respective publics concerning the establishment of combined and joint graduate degree programs between the two institutions. Communication may include the development of various kinds of publications to inform those who might benefit personally or professionally from the opportunities provided by these programs. Faculty and staff at both institutions will share the information in this Agreement with interested and qualified students and both institutions will provide counseling and advising to students and prospective students. For combined-degree programs, WSU will periodically make available an advisor to talk with potential students at CSU.

Both institutions agree to obtain pre-approval of any promotional materials that use the name or image of the other university. Neither party shall use the other's name in promotional materials or commercial advertisements without the prior written consent of the named party.

B. Termination of the Agreement

Either party may terminate the Agreement, with reasonable cause, by delivery of written notice to the other party at least sixty (60) days prior to the proposed date of termination. This agreement shall cease to have any effect at the end of the notice period provided that each party shall honor any non-cancelable commitments that were incurred prior to receipt of the notice of termination, including but not limited to the continuation of the program for any students then enrolled in combined or joint graduate degree programs created between CSU and WSU.

C. Contact Persons


Each institution will designate an individual who will serve as the contact person for each program created under this agreement. The contact person will be responsible for coordinating the specific requirements and procedures of the program, preparing and distributing reports on the progress of the program, and coordinating services for visiting students or visiting faculty members. Contact persons for each combined or joint graduate degree program will maintain regular communications with each other on all matters of mutual interest.

D. Duration of Agreement

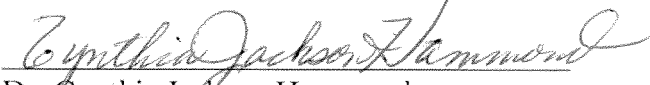
This Agreement between CSU and WSU is in effect from the date that the final signature is affixed and continues for five (5) years. The Agreement is subject to renewal upon written approval by designated authorities at both universities.

We the undersigned are representatives of CSU and WSU, and we agree to the terms and conditions of this agreement. This agreement is effective as of the date of its signing by all parties.

On behalf of Central State University



Dr. Patrick R. Liverpool
Interim Provost and VP for Academic Affairs

1/31/2013
Date

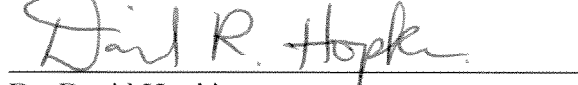

Dr. Cynthia Jackson Hammond
President, Central State University

1-31-13
Date

On behalf of Wright State University


Dr. Thomas Sudkamp
Interim Provost

1/31/2013
Date


Dr. David Hopkins
President, Wright State University

1/31/13
Date