

# CENTRAL STATE UNIVERSITY PROFESSIONAL CODE OF CONDUCT

## Introduction

The Professional Code of Conduct establishes guidelines for those acting on behalf of Central State University (“University”) including the Board of Trustees, executive officers, faculty, staff, and other individuals using University resources or facilities, and volunteers and representatives acting as agents of the University.

## Conduct

The University has a general duty to act in a manner that will maintain and strengthen the public’s trust and confidence in the integrity of the University and participate in no actions that are incompatible with obligations to the University. In keeping with the University’s three tenets:

- *Service* – commitment to serve our institution, all employees, students, and the greater community;
- *Protocol* – adherence to best professional practice in speech, actions and deliberations that represent the highest regard for the University;
- *Civility* – active demonstration of respect for and toward all employees; and a respect for Central State University’s past, the present and its future; and the core values of honesty, hard work, and excellence.

Those acting on behalf of the University shall practice

- Integrity by maintaining an ongoing dedication to honesty and responsibility;
- Evenhandedness by treating others with impartiality and providing fair access to all of the educational benefits and opportunities to all students;
- Stewardship by exercising custodial responsibility for University property and resources;
- Compliance by following state and federal laws and regulations and University policies related to their duties and responsibilities;
- Confidentiality by protecting the integrity and security of University information;
- Respect by treating others in a congenial and respectful manner and providing excellent customer service;
- Ethics by complying with all ethical responsibilities required by the State of Ohio and federal governments; and
- Diligence in supporting the vision and mission of the University and the six compelling priorities of:
  1. Quality collegiate and academic experiences;
  2. Targeted student enrollment;
  3. Reduced time to degree;
  4. Higher retention rate;
  5. Development of graduates with the knowledge, skills and dispositions for professional careers and/or advanced studies; and
  6. Efficient and effective institutional operations.

Those acting on behalf of the University shall seek appropriate guidance when faced with ethical dilemmas. For additional information related to ethical dilemmas, please contact General Counsel at [lwilson@centralstate.edu](mailto:lwilson@centralstate.edu) or (937) 376-6629.