

POLICY NO. 412

Area: Finance

Date Adopted: May 14, 1999

*Original signature on file in
Administration and Finance*

Certified By: _____
Cynthia Jackson-Hammond
President, Central State University

Revisions Approved: February 3, 2017

SUBJECT: Maintenance of Policies and Procedures

POLICY

The responsibility for maintaining the formal collection of policies and procedures will be centralized in the Office of the Vice President for Administration and Finance. Review of the policies and procedures for continuing usefulness will be conducted by the Policy Review Committee whose chair will be designated by the President.

PROCEDURES:

Maintenance of the Policies and procedures Manual 412.1