

CENTRAL STATE UNIVERSITY

Academic Year 2017-2018

HOUSING CONTRACT

PLEASE PRINT:

NAME: _____
Last First M.I. ID# Date of Birth

I understand that as a resident here at Central State University, I will need to familiarize and understand the Terms and Conditions that are stated under the Residence Life homepage located on the Central State University website under the Residence Life Section.

Every University Student must comply with all Federal, State, local and University laws, rules and regulations, including the Contract. Students are expected to know their Rights and Responsibilities and must comply with the University's Code of Conduct and the Residence Hall Regulations. At all times, Students must respect the rights and property of all community members in the residence halls, regardless of their background, beliefs, values, sexual orientation, or attitudes.

I understand and agree to abide by the following terms:

Prior to moving in any residence hall on the campus of Central State University, I will have all of my medical documentation signed and submitted to the campus medical staff located in Stokes Medical Center located on the campus of Central State University. In addition, I will comply with the following:

1. Students must be registered full time (12 credit hours or more) before moving into the residence hall and maintain a minimum of 12 credit hours to remain in the residence hall.
2. Students will not be able to move into residence halls until financially cleared with the University.
3. **All Housing Contracts are for the full academic year.** No Student may break his/her Housing Contract midyear. Any Student whose academic or military commitments require him/her to be away from campus for one semester may receive permission from the Office of Residence Life for a one semester only contract. Written verification of academic or military commitment must be provided by the Student's Academic Advisor or military verification.
4. If for any reason, one or more of selected roommates do not return to the housing assignment for the next semester, **I understand that the Office of Residence Life may move one or more students into my housing assignment, or move my roommate(s) and me into another housing assignment due to an unanticipated change in housing needs.**
5. **Guests:** No overnight guests are permitted (adults, adolescents or children).

6. I also understand that the Office of Residence Life may reassign my roommate(s) and me to a different room, floor or residence hall due to an unanticipated change in housing needs.
6. **The University assumes no responsibility for loss of or damage to student's personal property, and the student is strongly advised to purchase a renter's insurance policy (or check the parent/guardian's homeowner's policy) to insure the personal property of the student from theft, damage or other casualty.**
7. Student's signature on the Room Inventory/Check In/Check Out Form establishes the student's acceptance of the condition of the room and contents at the start of occupancy. The student must check out in accordance with circulated check out procedures. In addition, the student will be assessed charges for failure to turn in a key and/or for the cleaning and damages at termination or departure from the assigned residence/room.
8. The Student specifically agrees to be liable for damage or loss incurred to the building, room furniture and equipment or fire safety equipment, which is not the result of ordinary wear and tear. Wall hangings requiring nails or wall punctures; application of wall paint or any distortion of walls or furnishings of any kind are strictly prohibited. It is the responsibility of the room tenants to report immediately any damages to room or living area to the Residence Hall Coordinator. Damage within the student's room is the responsibility of the student(s) assigned. Damages that occur to public areas (e.g., restrooms, lounges, computer labs, etc.), and false alarm charges that are not attributable to or chargeable to a specific individual or group shall be equally shared by the residents of the living area where those damages occurred. The student agrees to pay upon demand for such damages or false alarm charges to the University. Unpaid damage fees shall be assessed to the assigned student's account. Until damages are paid, student will not be eligible for official transcripts or degree issuance from the University.
9. The Student is not permitted to reside on campus during any break, e.g., Thanksgiving, Winter, Spring, etc. **unless, authorization is provided by the University.**
10. The Student is prohibited from having a wireless device with routing ability. Please note that personal wireless routers are not permitted in the residence halls where Wi-Fi is already provided. The signal they broadcast can cause interference, which disrupts and degrades the network connectivity for everyone.
11. The student is prohibited from the use, possession or storage of electronic skateboards including self-balancing boards/scooters and other similar equipment in all university-managed buildings including residence halls.
12. Weapons that have fire capacity are prohibited from campus and residence halls. This includes firecrackers, bb guns, shooting instruments, sting guns, etc.
13. Samsung Note 7 phones or any device with explosive capabilities are not permitted in residence halls.
14. The Housing contract expires at the completion of final exams and the option for students to stay in housing during graduation is a privilege which can be revoked

by the Office of Residence Life **should it become necessary because of violation of the contract and the Code of Conduct.**

15. The Housing guidelines are in effect for residency through the summer sessions; however, students desiring summer residency must submit a summer housing application.
16. The residence halls are university property and maybe inspected by university staff as required.
17. This contract is legally binding and extends to cover the entire 2017-2018 academic terms. Should the Student default in complying with any provision herein, the University may, at its election, terminate this Contract, retain all payments made hereunder, or in the alternative, it may seek any other remedy in law or in equity, which it may elect, including but not limited to specific performance of the Contract and damages. The Student agrees to pay all reasonable costs, attorney fees and expenses that shall be made or incurred by the University in enforcing this Contract. If a Student is approved for release, the contract becomes void and the Student may not continue to reside in the residence hall.

Prices listed are for the 2017-2018 Academic Year and are subject to change

All Residence Halls:	Double Occupancy: \$2670/semester
Anderson/Green/Medical:	Single Occupancy: \$2893/semester Double Occupancy: \$2670/semester
Fox and Harry Johns:	Single Occupancy: \$3336/semester Double Occupancy: \$2670/semester
Summer School Rates:	Summer Session I/ 5 weeks Room: \$350 Board: \$650 Summer Session/ 8 weeks Room: \$700 Board: \$1,300

**Prices are subject to change at the beginning of the new fiscal year.
Board is mandatory for all students residing in University Housing.
See University Tuition & Fees for Board pricing.**

Students who stay on campus in designated open residence halls during vacation periods will be assessed a fee based on their length of stay.

Within 4 hours of completing their last final examination or by the scheduled closing time, whichever comes first, Students are required to remove all personal belongings from and vacate the residence hall space, then return all keys to a Resident Advisor or the

Residence Hall Coordinator and have their residence hall space inspected. Graduating seniors may remain in the residence halls until the time designated by Residence Life Office. Students who have been released from their Student Housing Contract during the academic year must vacate their residence hall room or apartment within 24 hours of the effective date of release. Any room charges paid in excess of the applicable release fee will be credited to the Student's account. The effective date for a rebate is the date when all of the obligations have been met.

HEATH AND SAFETY

PREGNANCY POLICY:

Pregnancy Policy

The following policy concerns students who experience a pregnancy while living in campus housing:

1. All students should be aware that confidential counseling is available both on and off campus to support students who become pregnant.
2. Students who become pregnant should contact Health Services and Residence Life offices as soon as possible. The Health Services staff will refer the student (and the father if necessary) to the appropriate on/off-campus support to assure that the mother has a comprehensive care plan in place and the department has the most up-to-date contact and physician information in case of an emergency.
3. It is The Office of Residence Life's goal is to help the pregnant student have a healthy, comfortable and supportive living environment throughout the pregnancy, if she wishes to continue at Central State University.

Pregnant students may continue taking classes and engage in all other community activities. If a student prefers to take a medical leave-of-absence with the intention of returning to campus after delivery of the baby, such leaves may be requested through the Department of Student Affairs.

Pregnant students may remain living in the residence hall throughout the pregnancy, unless or until a treating provider recommends otherwise or the student chooses to live elsewhere. Please complete a Housing Contract Release Request Form if applicable.

Central State University's facilities are limited to single-student housing and are unable to accommodate infants or children in residence.

For those students who decide to keep the infant after the birth, it is important that the student make necessary arrangements for off-campus housing prior to the delivery.

HOUSING CANCELLATION

POLICIES AND PENALTIES:

The University requires students with 60 credits or less (freshmen and sophomores) to reside on campus unless their permanent address is within a thirty (30) mile radius to the campus. Students with 91 credit hours or less who have a grade point average of 2.5 or below are required to reside on campus.. All Housing Contracts are for the full academic year and are legally binding. Students who have signed a Housing Contract and wish to cancel their contract in order to live elsewhere must notify the Office of Residence Life in writing by completing a Commuter Status Application. Upon receipt of the written intent to cancel your Housing Contract, it will be reviewed and you will receive a letter or email indicating the decision of your request. If denied, you will be financially liable for the housing costs associated with your signed Housing Contract. If approved, you will be assessed the following penalties based on the date the Commuter Status Application was received by the Office of Residence Life.

Enrolled Students:

- Cancellation before the start of classes: **No penalty**
- Cancellation between 1st and 10th day of classes: **No penalty**
- Cancellation between 11th and 14th day of classes: ***Daily room rate**
- After the 14th day of classes: ****Daily room rate**

****Percentage of housing cost for the academic year***

*****Percentage of housing cost for the academic year and full charge of meal rate***

Students who officially withdraw from the University should refer to the Credit Balance Refund Policy listed in the *Central State University Student Handbook*. Dismissal from the University through disciplinary suspension or expulsion or revocation of this Contract will negate any refund of fees that may have been due the Student.

Once you have participated in room draw, requests for room changes will be done from the waiting lists. **Please note that room changes are permitted only between the third and fourth week of each semester. Please make your selection carefully.**

Your signature below confirms that you have read, understand and agree to comply with the housing process, the terms and conditions listed within this Contract and on the Residence Life homepage as well as the policies/procedures of the Office of Residence Life and Central State University. Further, you acknowledge that failure to comply with these policies or maintain a minimum of 12 credit hours may result in revocation of this contract and immediate removal from the residence halls without refund.

Signature

Date

Central State University Students under the age of 18

I _____ have also read the conditions of the Office Residence Life Contract
(Print Name of the parent or legal guardian)
and approve my son/daughter _____ to live on campus in the
residence halls.

Signed By: _____

Relationship to Applicant (i.e., Parent/Legal Guardian): _____ Date: _____

Office use only

ROOM ASSIGNMENT: _____
Hall Room Semester